

Faculty Invoice Codes

Doctoral Level---Standard Programs				
Code	Faculty Position	Payment Activity	Paperwork	Compensation
D-1	Primary Advisor	New Registration	Letter Acknowledging Registration	\$375.00
D-2	Primary Advisor	Final Examination	Written Exam/Recording	\$375.00
D-3	Primary Advisor	Dissertation Proposal	Approved Proposal	\$375.00
D-4	Primary Advisor	Program Completion	Record Form/Manuscript	\$375.00
D-5	Primary Advisor	Reimbursement	Receipts	\$50.00/student
D-6	Secondary Advisor	Final Examination	Written Exam/Recording	\$125.00
D-7	Secondary Advisor	Dissertation Proposal	Approved Proposal	\$125.00
D-8	Secondary Advisor	Program Completion	Record Form/Manuscript	\$125.00
D-9	Secondary Advisor	Reimbursement	Receipts	\$50.00/student
D-10	Tertiary Advisor	Dissertation Proposal	Approved Proposal	\$125.00
D-11	Tertiary Advisor	Program Completion	Record Form/Manuscript	\$125.00
D-12	Tertiary Advisor	Reimbursement	Receipts	\$50.00/student
D-13	Program Director	New Registration	Letter Acknowledging Registration	\$150.00
D-14	Program Director	Final Examination	Written Exam/Recording	\$150.00
D-15	Program Director	Reimbursement	Receipts	\$50.00/student
D-16	Vice President	New Registration	Letter Acknowledging Registration	\$100.00

Master's Level---Standard Programs				
Code	Faculty Position	Payment Activity	Paperwork	Compensation
M-1	Primary Advisor	New Registration	Letter Acknowledging Registration	\$250.00
M-2	Primary Advisor	Final Examination	Written Exam/Recording	\$250.00
M-3	Primary Advisor	Thesis Proposal	Approved Proposal	\$250.00
M-4	Primary Advisor	Program Completion	Record Form/Manuscript	\$250.00
M-5	Primary Advisor	Reimbursement	Receipts	\$50.00/student
M-6	Secondary Advisor	Final Examination	Written Exam/Recording	\$125.00
M-7	Secondary Advisor	Thesis Proposal	Approved Proposal	\$125.00
M-8	Secondary Advisor	Program Completion	Record Form/Manuscript	\$125.00
M-9	Secondary Advisor	Reimbursement	Receipts	\$50.00/student
M-10	Program Director	New Registration	Letter Acknowledging Registration	\$150.00
M-11	Program Director	Final Examination	Written Exam/Recording	\$150.00
M-12	Program Director	Reimbursement	Receipts	\$50.00/student
M-13	Vice President	New Registration	Letter Ack. Registration	\$100.00

Bachelor's Level – Standard Program				
Code	Faculty Position	Payment Activity	Paperwork	Compensation
B-1	Primary Advisor	New Registration	Letter Acknowledging Registration	\$250.00
B-2	Primary Advisor	Portfolio Review And Final Exam	Evaluation Report Exam Records	\$250.00
B-3	Primary Advisor	Senior Project & Program Completion	Senior Project Manuscript & Degree Record Form	\$250.00
B-4	Primary Advisor	Reimbursement	Receipts	\$50.00/student
B-5	Secondary Advisor	Portfolio Review & Final Exam	Evaluation Report Exam Records	\$125.00
B-6	Secondary Advisor	Senior Project & Program Completion	Senior Project Manuscript & Degree Record Form	\$125.00
B-7	Secondary Advisor	Reimbursement	Receipts	\$50.00/student

Course Instruction				
Code	Faculty Position	Payment Activity	Paperwork	Compensation
I-1	Instructor	Course Completion	Grade Report	\$50.00/credit
I-2	Instructor	Reimbursement	Receipts	\$10.00/credit
I-3	Instructor	Syllabus Generation	Course Syllabus	\$50.00