

Part II of Proposal Writing Package

Prepared by: Dr. LaWanna L. Blount
Director
Center for Education and Literacy
Akamai University
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PARTS OF A DISSERTATION PROPOSAL

Sample Proposal Cover Sheet

AKAMAI UNIVERSITY
Hilo, Hawaii

Center for Education and Literacy

DISSERTATION PROPOSAL
(Month, Year)

TITLE:	An Historical Study of the Development of Akamai University 2000-2010	
CANDIDATE:	_____	
	Jane Doe	Date
COMMITTEE MEMBERS:	_____	
	Dr. (Name), Chair	Date

	Dr. Name	Date

	Dr. Name	Date

	Dr. Name, Center Director	
	Center for	
	Date	_____

Parts of a Dissertation Proposal

Orientation to the Problem or Background to the Study

- Review of the Literature
- Theoretical Model... if one is used
- Statement of the Problem

Design of the Study

- Hypotheses or Questions
- Definition of Terms
- Instrumentation
- Population and Sample
- Data Collection
- Significance of the Study
- Limitations of the Study

Data Analysis

- How will the data be analyzed?
- What kinds of operations will you put the data through to result in your findings?

The suggested length of the proposal is 20 pages.
Approximately one-half of the Proposal is reserved for the Review of the Literature and the other half for the Design of the Study.

All students should review several sample doctoral dissertation proposals. A sample proposal is available for you to review.

The material provided on these pages has been excerpted/adapted from Glen G. Eye and Lanore Netzer, "Standardistic and Stylistic Suggestions For Proposal and Dissertation Writing", third edition, mimeo, n.d. University of Wisconsin, Department of Educational Administration Madison, Wisconsin

REVIEW OF THE LITERATURE (Chapter 1)

- A. The parts of the Review of the Literature, Orientation to the Study or Background of the Study
 - 1. Related Literature
 - 2. Problem Statement
 - 3. Significance of the Study
 - 4. Summary
- B. The Purpose of the Review of the Literature is to provide the background or set the stage for the study.
- C. Preface the review of the literature with the pivotal points that will be discussed.
- D. Reference each author whose research is cited. Use Turabian for correct Referencing or APA style.
- E. The conceptual framework may be included as part of the review of the literature or as a separate chapter. If a major adaptation of a theoretical model is used, include it as a separate chapter.

DESIGN OF THE STUDY (Chapter II)

- A. The purpose of the Design of the Study is to describe and qualify the basic components of the research design in order to arrange the conditions for collecting and analyzing the data utilized in the study.
- B. If you are adapting from a theoretical model, it should be included as a separate chapter.
- C. Parts of the Design of Study
 - 1. Problem to be Investigated
 - 2. Hypotheses or Basic Questions
 - 3. Ancillary Questions (optional)
 - 4. Definition of Terms
 - 5. Instrumentation
 - a. Discuss the history of the development and construction of the instrument.
 - b. Include sample items of the instrument in the text of the chapter.
 - c. Include entire instrument and directions in the Appendix. Make reference to the instrument in the text with an accompanying footnote notation.
 - d. The complete name of the instrument is used the first time reference is made to it; the initials can be used to condense space after the initial reference.
Ex. Leadership Action Questionnaire, henceforth referred to as LAQ or Leadership Action Questionnaire (LAQ)
 - e. Describe the testing of the instrument
Validity and Reliability
 - 6. Population and Sample
Describe the population and the resultant sample and how sample was selected.
 - 7. Collection of Data
Describe how the data will be collected. E.g. by interview questionnaire

8. Treatment of Data
Describe how the data will be treated after it is collected.
9. Limitations of the Study
Discuss the types of conditions that will affect the generalizations made.
e.g. sampling, limitations of case studies

III. ANALYSES OF THE DATA (Chapters III or IV)

In the chapter, describe how the data will be analyzed.

- A. The analyses of the data contain the who, what, when, where but not why.
- B. This chapter contains the organization of the data collected.
- C. This chapter does not contain the interpretation of the data.
- D. Tables are used to summarize and condense the data.

IV. SUMMARY AND CONCLUSIONS (Final Chapter)

- A. Review the background and literature, the design, the methods and the statistical analyses in order to link the integral parts of the study to the research problem.
- B. The generalizations, conclusions, speculations, and implications, and recommendations are formulated in this chapter. You must distinguish between these. Underlining the words, conclusions, implications, speculations, and recommendations or separating each as sections with subtitles is suggested.
- C. It is important that you conclude this chapter with suggestions for further research.

V. APPENDICES

- A. Contents of Appendices
 1. Instrumentation
 2. Copies of letters of any transmittals relating to the study
 3. Original data, summary tabulations, supplementary illustrative material.
- B. Format of Appendices
 1. List by Capital Letters (Ex.: APPENDIX A).
 2. Precede each Appendix section with a half-title page.
 3. Tables or materials referred to in the text, but located in the Appendices, are footnoted in the body of the dissertation.
 4. The table numbers in the Appendices follow chronologically from the last table number in the text.
 5. The titles of the Appendices are listed in the Table of Contents after the Paging of the Bibliography.

Ex: APPENDICES...	168
A. Teacher-Supervisor Interaction Instrument	169
B. Results for Validity Test One	171